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### Transfer Notification/轉課通知書

TRANSFERS: All transfers require permission from the Program Director of TPRT. I can only transfer my enrollment in a course once. The new course dates must be specified at the time of transfer, and must be within 6 months of the original course start date.

轉課：所有的轉課需經由 TPRT 之該項課程主任許可，且於開課日前提出。學生僅限轉課一次，請於提出轉課要求時告知欲轉入的新課程。新轉入的課程需以原報名課程之開課日為基準六個月內有效。

Student Name/學生姓名： \_\_\_\_\_

Telephone /電話： \_\_\_\_\_

Enrolled Course #/原報名課程代號： \_\_\_\_\_

Transfer Course #/欲轉入課程代號： \_\_\_\_\_

Transfer Date/轉課日期： \_\_\_\_\_

Parent's signature/家長簽名： \_\_\_\_\_

#### For Internal Use Only

Education Sales Consultant:

Database /Folder updated:

Student #:

Processing date: